



BARRY KEEL
Chief Executive
Floor 1 - Civic Centre
Plymouth
PL1 2AA

www.plymouth.gov.uk/democracy

Date: 14/07/10 Telephone Enquiries 01752 307815 Fax 01752 304819

Please ask for Katey Johns, Democratic Support Officer e-mail katey.johns@plymouth.gov.uk

SPECIAL AUDIT COMMITTEE

DATE: FRIDAY 23 JULY 2010

TIME: 10.00 AM

PLACE: COUNCIL HOUSE, PLYMOUTH (NEXT TO THE CIVIC CENTRE)

Members –

Councillor Berrow, Chair.

Councillor Evans, Vice-Chair.

Councillors Murphy, Stark and Thompson.

Independent Members –

Mr. Clarke, Ms. Myles and Mr. Stewart.

Substitutes -

Any Members other than a Member of the Cabinet may act as a substitute member provided that they do not have a personal and prejudicial interest in the matter under review.

Members are invited to attend the above meeting to consider the items of business overleaf which were deferred from the meeting held on Monday 28 June, 2010.

Members and Officers are requested to sign the attendance list at the meeting.

BARRY KEEL
CHIEF EXECUTIVE

AUDIT COMMITTEE

PART I (PUBLIC COMMITTEE)

AGENDA

1. APOLOGIES

To receive apologies for non-attendance submitted by Committee Members.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

4. INDEPENDENT MEMBERS

(Pages 1 - 2)

The Committee will review the appointment of the existing independent members for the municipal year 2010/11.

5. REGISTRATION SERVICE - SERVICE DELIVERY REVIEW

(Pages 3 - 34)

The Director for Corporate Support will submit a Service Delivery Review report in respect of Plymouth's Registration Service.

6. RISK MANAGEMENT - ANNUAL REPORT

(Pages 35 - 44)

The Director for Corporate Support will submit the Risk Management Annual Report.

7. OPERATIONAL RISK MANAGEMENT UPDATE

(Pages 45 - 54)

The Director for Corporate Support will submit an update report in respect of Operational Risk Management.

8. EXTERNAL AUDIT - PERFORMANCE MANAGEMENT ARRANGEMENTS

(Pages 55 - 66)

The City Council's External Auditor, Grant Thornton, will submit a report on Performance Management Arrangements.

9. EXTERNAL AUDIT - REVIEW OF ARRANGEMENTS FOR COMPLYING WITH AGE RELATED EQUALITIES LEGISLATION (Pages 67 - 76)

The City Council's External Auditor, Grant Thornton, will submit a Review of Arrangements for Complying with Age Related Equalities Legislation.

10. REVIEW OF WHISTLEBLOWING POLICY (Pages 77 - 84)

The Assistant Head of Devon Audit Partnership will submit a Review of the Whistleblowing Policy.

11. DEVON AUDIT PARTNERSHIP - PLYMOUTH'S INTERNAL AUDIT STRATEGY AND CHARTER (Pages 85 - 96)

The Assistant Head of Devon Audit Partnership will submit Plymouth's Internal Audit Strategy and Charter.

12. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE COMMITTEE)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

Nil